

NORTH HOUGHTON COUNTY WATER AND SEWAGE AUTHORITY

DATE: 9/29/25.

Meeting was called to order by Bonenfant at 1:02 pm

ROLL CALL:, Bonenfant, LaRochelle, Zubiena, Primeau, Mukavetz, Gasperich

Others Present: Heikkila, Bjorn

Motion LaRochelle 2nd Mukavetz to approve the 8/25/25 minutes as presented; Carried.

Project Updates

Bjorn presented a change order and draw request for the phase 1 project. The board was updated on remaining items for the Phase 1 project. A discussion was held on errors and omissions and the costs associated with them. Heikkila to work with Bjorn on sites to repair with contingency money.

Motion Primeau 2nd Gasperich to approve Change Order #8 in the amount of (4,282.23) as presented; Carried.

DR# 14

Motion Mukavetz, 2nd Zubiena to approve The Resolution in the amount of \$85,656.70 as presented; Carried.

Ayes: 6

Nayes: 0

Absent: 1

Single Audit

Heikkila presented the Single Audit that was completed by Sue Sanford. Heikkila informed the board that a single audit was required due to the RD loan crossing the threshold requirement. Heikkila asked Bjorn to determine if the single audit fee could be paid for with the RD loan. Heikkila presented an invoice that included both the Annual audit and Single audit fees in the amount of \$11,000.

Motion Primeau 2nd LaRochelle to approve the invoice as presented; Carried.

New Hire

Heikkila informed the board that per last month's meeting, he had found a new seasonal hire for the fall to assist in sewer main cleaning. In the past month, NHCWSA's main focus was two crews cleaning mains. Heikkila informed the board that once 20% of the entire system has been cleaned, they will begin cleaning catch basins.

Motion Primeau 2nd LaRochelle to approve the part time hiring of Ross Luoma at \$16.00/hour ; Carried.

Storage Options

Heikkila updated the board on the Pen Gas Building status. Laurium DPW is still currently using the building while their new shop is constructed, expected to be out next spring. After Laurium moves out, the EPA intends on mobilizing to the site and begin the environmental clean up. This clean up is going to cut off access to all garage doors for 6-8 weeks estimated. Heikkila recommended the purchase of storage containers to be located at the sewer farm. Heikkila presented pricing options of different length containers and layouts. At this point it was uncertain how much storage space is needed. A discussion was held on future plans for the Pen Gas building, and what containers to get.

Motion Zubiena 2nd Mukavetz, to approve the purchase of storage containers not to exceed \$15,000, as needed; carried

Other

Heikkila informed the board that the REL main relocation project was in the restoration and pavement phase, and all active sanitary mains are no longer routed underneath their buildings, and now run within public utility easements.

Heikkila informed the board that an interested buyer in land adjacent to Keranen's drainfield had reached out. Buyer had asked if the board would consider an easement/agreement on access to property from the drainfield access road if MDOT did not approve a driveway permit. More info will be gathered, with no decision needed at the time of meeting.

A discussion was held with Bjorne regarding funding sources for a new project. Heikkila and Bjorne to work on a notice of intent with SWRF.

Public Comment
none

PAYMENT OF BILLS

Motion Mukavetz, 2nd Primeau to pay monthly bills totaling \$62,669.51 as presented; Carried.

Motion Primeau 2nd Zubiena to adjourn at 1:02 pm; Carried.

Recorded by,

Cleve Heikkila

Submitted by,

Tom Primeau
Secretary